

Meetings (2)
ref: ER 74-4204

16 July 1974

MEMORANDUM FOR: See Distribution

SUBJECT: Items for DDCI's Briefing Book

1. The DDCI will be out of the city 15 thru 19 July and all offices have been asked to provide items for his briefing book by 1500, 19 July.

2. To be included are brief, concise, up-to-the-minute statements about significant things that have happened during his absence about which he should be made aware as promptly as possible.

3. I will be preparing the coordinated report from the IC Staff for General Graham's signature. Request you provide me any items you may have by noon on the 19th. Negative reports are also requested so I can assure General Graham that all offices have been covered.



CS/S

Distribution:

- 1 - D/DCI/IC
- 1 - AD/DCI/IC
- 1 - Chief, MPRRD
- 1 - Chief, PRD
- 1 - Chief, CPAD
- 1 - IC Registry
- 1 - CS subject
- 1 - CS chrono

PRIORITY

Form No. 160
1 Dec 58 Use Previous Editions

(13)